

DOE ARRA Amended Local Plan – Cover Page

Due Date October 30, 2009

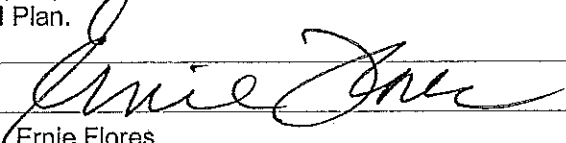
Email To localplan@csd.ca.gov

Contact for Questions

Agency Name	Central Valley Opportunity Center
Contact Person	Jean Warren
Title	Program Manager
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Participation Acceptance

Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

Signature	
Name	Ernie Flores
Title	Executive Director
Phone Number	(209) 357-0062 ext. 130
Email	efcvoc@aol.com
Date	8/31/2009

CSD Approval

Approved by	
Approval Date	

DOE ARRA Amended Local Plan

Instructions

It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

General Plan

Describe your current progress towards your local plan goals and ramp-up to increase capacity and outreach in anticipation of receiving the DOE ARRA Production contract.

CVOC's Ramp up progress towards the local plan goals are as follows:

1. The hiring process for the majority of the new staff has been completed. Due to delays in the DOE/ARRA amendment – 2 WX crew positions were not filled. CVOC anticipates completing the hiring process in January 2010. The following positions will be re-advertised in January 2010: 1 Weatherization crewperson. 1 WX Foreman.
2. The new Insulation Blower and vehicle has been approved by CSD and will be delivered during the first week in January 2010.
3. CVOC Weatherization Materials Inventory has been increased to provide for adequate materials to be on hand at all times to avoid work stoppage or slow-down.
4. CVOC has added one new Outreach/Intake site in our CVOC Office in Modesto, staffed by 4 HEAP/ECIP Intake Workers. The CVOC Mobile Unit driver has been hired and will be employed to provide Intake and Outreach in the rural areas on a regularly scheduled basis.
5. The bid process for selection of vendors to provide appliance repair and replacement has been completed. Vendors have been selected and will be issued a vendor contract during the first week of January 2010.
6. All current weatherization staff have completed all training as required by the DOE/ARRA contract with the exception of the Assessor Training which has not yet been scheduled by RHA.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area?

Yes

If not, what % of the allocation can you accept?

N/A

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline?

N/A

**Outreach to
Potential
Clients**

Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.

1. Dedicated DOE ARRA Outreach and Intake efforts will be undertaken to reach the DOE ARRA eligible clients in Stanislaus County. CVOC has hired two (2) Intake/ Outreach workers who will be assigned the responsibility of the DOE ARRA Weatherization outreach and intake activities. Through CVOC's network of contacts and cooperative programs with local utility companies, outreach efforts will reach the necessary number of low-income clients. In coordination with CVOC LIHEAP HEAP/ECIP program, clients who apply for energy payment assistance will be referred to both DOE ARRA and LIHEAP Weatherization programs.
2. CVOC will utilize the Mobile Service Unit to reach the low-income population in rural areas. Additional Mobile Service days will be scheduled for DOE ARRA Weatherization Outreach and Intake. In addition, CVOC Weatherization staff will perform Outreach to clients while working in low-income communities.
3. CVOC will also use local media sources such as newspapers and radio to reach a wider audience of potential eligible DOE ARRA clients. All CVOC staff assigned to other programs operating in Stanislaus county will also perform outreach activities to include, public presentations, participation at local events, door to door canvassing and coordination with other local service providers
4. CVOC has a waiting list of clients needing Weatherization services in excess of 200 applicants that cannot be scheduled. CVOC outreach and intake ramp up efforts began early in April in anticipation of the DOE ARRA funding and as result have created a large backlog of eligible Weatherization applications.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, potential partners, marketing plans, etc...

1. Training of new Intake/Outreach staff is in process and expected to be completed by 1/31/2010. Applicants applying for HEAP or ECIP payment have already been referred to the Weatherization Department applications have been completed and to date there are approximately 200 WX files backlogged awaiting DOE ARRA production funds.
2. CVOC has hired a full-time Mobile Unit Specialist. The Mobile Unit schedule will be amended to include additional outreach and intake site for the DOE/ARRA program. New schedule expected to be implemented in January 2010.
3. Due to start up delays and the backlog of eligible applications for DOE ARRA WX, CVOC has not determined a need to use local media for outreach. Outreach plans will be developed once production has started and the backlog of applications has been eliminated.
4. CVOC will begin scheduling Assessments in January 2010. Production schedules have been determined and Outreach/Intake is scheduled to begin by mid January. CVOC has a backlog of over 200 applications that were outreached

in November and December to determine interest in the program and to up date contact information. Current backlogged applications will be updated and work will begin in mid January with an estimated completion of 20 units.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

See Above

**Outreach to
Elected
Officials**

Describe how you will increase your outreach efforts to educate, and possibly partner with, your local elected officials. If you are a multi-county agency, describe how this will be accomplished in each county.

CVOC will continue to work with elected officials in Stanislaus County and to educate them on the programs and activities operated in the areas of representation. Outreach efforts include: Publication of programs and services provided in the county. Contact with local officials through coordinated events, activities and services. Referrals to and from local officials and their representative of constituents needing services.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

See Above

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

CVOC works with local elected officials on an on-going basis. Representatives from the local elected officials offices in Stanislaus county. In terms of actual achievement with regards to this program, CVOC has not yet contract the elected officials to publicize this program or participate in any events associated with this program. Plans to involve elected officials in this project once the work has started had not yet be determined as dates of events and where CVOC will be in the operations process cannot yet be determined

**Outreach to
Potential
Partners and
Community**

Describe how you will increase your outreach efforts to educate and inform the community at large and create an environment that fosters partnerships in your local community. If you are a multi-county agency, describe how this will be accomplished in each county.

CVOC has well established partnerships with the community at large through operation of a variety of programs as well as well developed cross referral system. CVOC currently operates 2 local utility company programs and has a close working partnership with MID, TID and PG&E. Through these partnerships, CVOC has spread the word regarding the DOE/ARRA funds and plans to have a series of meetings with a wide variety of service providers in February and March of 2010. .

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc...

1. During January 2010 with the beginning of the implementation/production phase of the DOE ARRA, CVOC will schedule a series of meetings with our partners to educate them on the program and to provide program information and outreach materials.

2. A commitment from Nancy Folly at Turlock Irrigation District has been secured to send out information to ALL TID customers regarding the DOE/ARRA program with their customer's utility bill – estimated that the mailers will be sent out in late February and early March 2010.

3. CVOC Intake and Outreach staff will be scheduled to attend meetings with Ken Hanigan, MID Public Benefits Coordinator to inform MID customers of the DOE ARRA program.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

See Above

**Quality
Assurance**

For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.

CVOC's current Intake staff are experienced in performing eligibility for DOE programs. Since CVOC has operated these programs for over 25 years, the Program Management and Intake staff have extensive knowledge of the requirements for properly documented eligibility for Weatherization programs.

CVOC, through operation of various programs targeted to vulnerable populations, has a well established track record of providing services to the limited English speaker, migrant and seasonal farmworkers, elderly, disabled and those most in need.

Additional training will be provided to all staff on any changes to the DOE ARRA eligibility criteria. Staff will be advised of the target vulnerable population goals and will develop outreach plans to reach the target populations. The Program Manager will provide oversight of the DOE ARRA program activities and goals. The Program Manager will review all DOE ARRA files for accuracy.

Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.

CVOC has been using the NEAT Energy Audit tool for over 10 years for the purpose of assessing and determining the most feasible measures on 85% to 90% of all DOE units. The Weatherization Installation Standards manuals are utilized to meet both materials and installation of measure standards. CVOC current Weatherization staff have a combined 40 years experience in construction and weatherization. The Weatherization Coordinator is a licensed General Contractor with over 10 years of experience with DOE Weatherization programs.

CVOC's last RHA inspection on September 8 – 11, 2009 rated CVOC's general quality of work as "Very Good" – Comments: "Overall work performed is good". All of CVOC's staff will have completed all required training and have all required certifications.

All of CVOC's current Weatherization staff have completed all required training with the exception of the Assessor training which will be completed in January 2010. All CVOC current Weatherization staff completed the one-line training as required by CSD.

CVOC Weatherization Staff are provided with field training at least twice per year from RHA. The most recent field training was provided by RHA to all Weatherization staff on March 3 – 6 2009. CVOC last inspection from RHA was completed September 11, 2009.

All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.

The CVOC Program Manager is responsible for billing and reporting all CVOC Weatherization Program activities. The Program Manager has over 32 years experience in managing, reporting and billing weatherization programs. CVOC's billing process has been reviewed by both CSD staff and Independent Audit staff and has resulted in **No Findings**.

CVOC has established a method of proper allocation of Weatherization costs as documented by the Independent Audits. CVOC's financial system of fund accounting has proven to be accurate in properly accounting for federal funds as prescribed by OMB A122. CVOC's procedures for allocation of Weatherization costs are detailed in the Weatherization Programs Allocation Plan and Procedures. All billings submitted to CSD are based on accurate accounting and

supporting documentation of all costs billed. CVOC's reporting to CSD has been timely per the requirements of the contracts and in the manner specified. All individual job costs are supported with back-up documentation of materials and labor time sheets include the in individual Weatherization files. CVOC's weatherization files have been reviewed by CSD staff and independent audit staff and have been found to meet the guidelines of the program. Additional requirements to meet prevailing wage and Davis Bacon regulations have been developed. The Program Manager and CFO have attended training on these requirements.

Describe in detail the applicable Action Items that will need to be addressed in order to achieve compliance in the above three areas. Specify how these action items will be achieved through the concepts of who is responsible, how and when the actions will occur, and why the action is important.

1. Eligible Households and DOE Priority – The Program Manager and the HEAP/ECIP Coordinator are responsible for ensuring that all Intake staff have completed all eligibility and identification of priority service populations training. The 2 new staff will be trained by the current Intake staff. Training will be completed by January 15, 2010.

2. Feasible Measures – The Weatherization Coordinator and all current Weatherization staff assigned to the DOE ARRA program have received training in identification of feasible and non feasible measures including SIR ratings and NEAT Energy Assessments. All WX staff have been in training on the new requirements of the DOE ARRA program during the months of November and December 2009. CVOC WX staff continue to perform at a high level in terms of workmanship as evidenced by RHA inspections of CVOC's units.

3. Records and Billing - The development of process and procedures to meet the Prevailing Wage and Davis Bacon requirements have been completed. The Program Manager and CFO attended 1 training session on prevailing wage and Davis- Bacon requirements in October 2009. The new procedures for DOE/ARRA weatherization cost allocation have been developed. Will be finalized by 1/4/2010.

Workforce Development

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	5
Program Management	3
Program Support	2
Intake	7
Outreach	2
Other -	8

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

Position	Total
Admin / Fiscal	
Program Management	
Program Support	
Intake	
Outreach	
Other -	

Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.

CVOC has hired 2 additional Outreach/Intake Staff. CVOC will be hiring 1 Weatherization Crewperson and 1 Foreman to meet the production and over-site needs of the DOE ARRA program. CVOC will be transferring all of the current Weatherization crewmembers to the DOE/ARRA project. In terms of additional space needed for the increase in staff and inventory, CVOC has leased the space directly next to the current CVOC HEAP/Weatherization office/shop. The building includes an office area and shop area the same size as the current building. The current Program Manager and the Weatherization Coordinator will provide project management and oversight.

Describe how you will develop partnerships with local workforce investment advocates in order to achieve the objectives outlined above.

CVOC is a WIA employment and training agency and is a member of the local Workforce Investment Board in Stanislaus County, Merced County and Madera County. CVOC major partnerships with the WIBs in all three counties focus on employment and training opportunities and workforce development. All employment opportunities are posted with the local WIBs. In addition, CVOC staff work closely with the Workforce staff in coordination of services, intake, outreach and development of employment opportunities.

Provide a timeline that corresponds to the above workforce development plan.

1. Partnerships with Workforce Investment Boards are an on-going part of CVOC development and partnership strategies.
2. CVOC has hired 2 new staff for the DOE/ARRA program – for Intake and Outreach. The Weatherization Crewperson and Weatherization Foreman will be re-advertised in January 2010 and hired by the end of the month.
3. Staff training has been completed for all of the staff with the exception of the Assessor training which will be completed by the end of January 2010.

Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.

CVOC will only be outsourcing the appliance repair and replacements. With the increased need for vendors to perform appliance repairs and replacements, CVOC will be adding additional vendors (subcontracted services) to our current list of vendors.

Describe your action plan for outsourcing, including a description of the RFQ/bidding process, how interested parties will be informed of this opportunity, and provide a timeline for aligning subcontractors to provide timely delivery of services. Also describe your action plan for oversight of subcontractors.

CVOC completed an open bidding process for HVAC and plumbing work in December 2009. CVOC posted the bid on the CVOC website and in the local newspapers and mailed bids to current HVAC and plumbing vendors. A Bidder's conference was held on December 5 and bids were accepted through December 15, 2009. All those who submitted acceptable bids were selected as vendors for HVAC or Plumbing work or both. All bid documents are on file at CVOC. CVOC has selected 7 contractors for HVAC and plumbing work. All bidders were required to submit a Davis Bacon Wage Plan as part of the bid process and this Wage plan will be incorporated into the individual subcontracts. All subcontractors will be required to certify payment of the required wages and to submit Davis Bacon payroll certification to CVOC. In order to ensure work is completed in a timely manner, CVOC has included production time frames in the subcontracts to ensure that subcontracted work is completed within a specific time frame. All billing submitted by contractor will be reviewed by the Weatherization Coordinator to ensure that billing does not exceed the estimate. The Program Manager reviews each billing submitted by the subcontractors, to ensure billing is accurate and verify that the work has been completed and inspected before a check is issued to the subcontractors.

If you are not outsourcing any of your workforces, explain why.

**Other
Subcontracting**

Describe your plans for procuring of material goods and services from third parties, how the agency plans to inform interested parties within the local community of subcontracting opportunities, and your action plan for oversight of subcontractors.

CVOC has already received inquiries from various vendors of good and services and has begun collecting bid and quotes for materials and appliance replacement services. CVOC will not subcontract any of the weatherization work other than appliance replacement and will not actually enter into a subcontract with a single vendor for this type of work. Each vendor who meets the DOE/ARRA requirements, will be on the list as an approved service provider. Documentation from each vendor

will be required to ensure that they meet the requirement in terms of prevailing wage, Davis Bacon and certified payroll. Since the vendors will responsible only for the installation and/or delivery of appliances/replacements, the current over-site and validation process to determine correct billing and proper appliance repair/replacements and installation will be employed.

Vehicle & Equipment over \$5,000 per Unit

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

Item	Quantity	Est. Cost
1 Box Van with Insulation Blower	1	\$76,137.50

Barriers

Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marketing, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).

1. If a new Energy Audit tool is to be used during this contract, a decision on which tool to use for the duration of the contract needs to be decided on very soon. It will create a barrier to completing jobs if energy audits are going to have to be re-done when a new Energy Audit tool is developed.

Describe what assistance you will need from CSD.

Timely processing of contracts, equipment purchase approvals.
Determination of Energy Audit tool and issuance of guidance on new Energy Audit.

Document	Attached?
Ramp Up Schedule	
Field Staff Training Logs for Agency Staff & Subcontractors	Yes
Diagnostic Equipment Log	Yes
Disclosure of Findings	N/A
Disclosure of Legal Proceedings	N/A

Enter any comments you wish to make relative to the Local Plan and ARRA.

DOE ARRA PRIORITY PLAN NARRATIVE

Outreach

Describe in narrative format the selection process for dwellings to be weatherized and the outreach methods to be utilized to assure that eligible households are made aware of the services through DOE ARRA or any similar energy-related assistance program.

CVOC's outreach is primarily conducted through the LIHEAP HEAP/ECIP Outreach/Intake system. CVOC's HEAP/ECIP staff serve over 6,000 households per year. All households applying for energy payment assistance who indicate that they have not received weatherization services from CVOC are referred to the Weatherization Department. Coordinated outreach for all CVOC program is conducted through local radio, newspapers, presentation at community centers/functions. Outreach flyers are provided to agencies who serve the target populations. The CVOC website also provides information on all programs and services and potential clients can contact CVOC staff directly from the website to request information on any and all programs as well as procedures to apply for services. The Weatherization staff performs outreach and intake when working in the communities by handing out flyers to potential clients, completing applications for weatherization services and providing information on applying for all energy-related and other CVOC services.

Priority to receive weatherization services is given to those households that have the lowest income and highest energy costs in relation to income, taking into account family size and those households which are high residential energy users. Households which meet the above criteria are prioritized based on the DOE ARRA priority segments of the population to include the elderly, disabled, Native Americans, Migrant and Seasonal Farmworkers and household with young children.

Priority is also given to household which meet the above 2 criteria and would most benefit from weatherization services, especially units which have had no prior weatherization. Households which have been determined, through the energy assessment process to have serious energy-related structural deficiencies are given priority scheduling.

Households which have structural problems or combustion appliance safety hazards will receive only those measures that can be safely installed.

Reweathering on

Describe in narrative format your selection process to ensure compliance with the DOE ARRA Reweathering Policy when providing services to dwellings previously weatherized from September 30, 1994 and earlier.

CVOC's outreach targets those customers whose units have not been previously weatherized. Priority service is given to units which, after assessment, indicate limited or no weatherization services have been provided.

Units which have received weatherization services through either LIHEAP or DOE or other weatherization programs operated by CVOC will not be provided services if Site Assessment and/or NEAT Energy Audit indicates no weatherization measures are needed.

Any units deemed to need re-weatherization will be required to meet the requirements contained in Exhibit F, 6. Previously Weatherized Dwelling of the DOE ARRA contract.

**Client
Education**

Describe in narrative format a description of how your client education services will be provided to include needs assessments, budget education/counseling, energy conservation and weatherization measures education. Describe how your activities are designed to target households that have not been previously serviced under a LIHEAP or DOE Weatherization program.

As part of the installation of energy saving measures, the Weatherization staff provide the customer with energy saving tips in the form of an energy education pamphlet and verbal energy saving tips and demonstrations to the members of the household. The Weatherization staff provide education on each measure installed, it's function, type of energy saved, maintenance requirements and expected energy savings. Intake staff also provide an assessment of the client's needs in terms of energy and weatherization concerns to include completion of a the Client Budget Worksheet. This Worksheet includes Budgeting and Money Saving Tips to assist the client to better manage their finances and be able to meet their energy costs.

CVOC target our outreach efforts to clients who indicate they have not received weatherization services. CVOC performs outreach and assessment activities in areas of Stanislaus County which have not previously been provided energy services. CVOC utilizes the Site Assessment and NEAT Energy Audit tool to determine previously weatherized homes and provides priority service to those customers whose homes have not received any type of energy conservation services.

**Training and
Technical
Assistance**

Describe in narrative format a description of how you will provide Training and Technical Assistance to your administrative and program staff.

Training and technical assistance is provided on an as needed basis to administrative and program staff. Once per year, field training provided by RHA ,is scheduled for all Weatherization Program Staff. Once per year, CVOC schedules an all staff training session. Administrative staff attends all CSD and other training related to the administration of grants and contracts. Weatherization training for any new staff is provided as required by the DOE ARRA contract. CVOC utilizes the PG&E Stockton Training facility for Basic Weatherization Training, CAS, Blower Door/Duct Blaster. The on-line training will be used to provide training to new staff in Environmental Hazard, Health and Safety and Lead Safe Weatherization training

Leveraging

Describe in narrative format how you will leverage DOE ARRA funds with other available program funds and how much leveraging you plan on coordinating.

CVOC receives referrals to our Weatherization Programs from the local offices of Modesto Irrigation District, Turlock Irrigation District and Pacific Gas & Electric. CVOC leverages funds from three local utility company programs - Modesto Irrigation District, Turlock Irrigation District weatherization programs for utility

program eligible home weatherized under the DOE program. In addition CVOC leverages funds from the LIHEAP program. CVOC utilizes other funds from the sources mentioned above to decrease the cost to the ARRA DOE/WAP and maximize the benefit to the customer. Funds are leveraged in the area of installation of energy conservation measures, health and safety repairs and appliance repair/replacements. Due to the changes in the ARRA DOE Weatherization program, leveraging will be reduced to approximately 15 to 20% of all the ARRA DOE units.

State of California
Department of Community Services and Development
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Maximum Allowable Line Item Amounts

County/Service Area		Contract Number	Total Allocation	Allowable Admin 6%	Allowable T&TA 6%	Allowable H&S 25%	Allowable Outreach 6%	Allowable Intake 2%	Allowable Client Ed 5%
Alameda Co.		09C-1801	377,147	22,861	22,898	82,847	18,857	7,543	18,857
1	Area A - City of Berkeley	09C-1802	1,941,812	117,706	117,896	426,553	97,091	38,836	97,091
2	Area B - Spectrum Community Services, Inc.*								
3	Amador/Tuolumne Service Area - Amador-Tuolumne CAA								
	Amador		125,019	7,578	7,590	27,463	6,251	2,500	6,251
	Calaveras		216,625	13,131	13,152	47,586	10,831	4,333	10,831
	Tuolumne		220,183	13,347	13,368	48,357	11,009	4,404	11,009
	Service Area Total	09C-1803	561,827	34,056	34,110	123,416	28,091	11,237	28,091
4	Butte Co. - CAA of Butte County, Inc.	09C-1804	985,949	59,765	59,861	216,581	49,297	19,719	49,297
5	Colusa Service Area - Glenn Co. Human Resource Agency								
	Colusa		90,347	5,477	5,485	19,846	4,517	1,807	4,517
	Glenn		126,723	7,621	7,633	27,617	6,286	2,514	6,286
	Trinity		88,131	5,342	5,351	19,360	4,407	1,763	4,407
	Service Area Total	09C-1805	304,201	18,440	18,469	66,823	15,210	6,084	15,210
6	Contra Costa Co. - Contra Costa Employment & Human Services	09C-1806	1,682,564	101,991	102,156	369,604	84,128	33,651	84,128
7	Del Norte Co. - Del Norte Senior Center	09C-1807	179,101	10,856	10,874	39,343	8,955	3,582	8,955
8	El Dorado Service Area - El Dorado Co. Dept. of Human Services								
	Alpine		19,527	1,184	1,186	4,289	976	391	976
	El Dorado		736,685	44,655	44,727	161,826	36,834	14,734	36,834
	Service Area Total	09C-1808	756,212	45,839	45,913	166,115	37,810	15,125	37,810
9	Fresno Co. - Fresno Co. EOC	09C-1809	4,091,673	248,023	248,424	898,807	204,584	81,833	204,584
10	Humboldt Co. - Redwood CAA	09C-1810	784,680	47,565	47,641	172,369	39,234	15,694	39,234
11	Imperial Service Area - Campesinos Unidos, Inc.								
	Imperial		370,564	22,462	22,499	81,401	18,528	7,411	18,528
	San Diego - Area A		2,304,365	139,683	139,908	506,194	115,218	46,087	115,218
	Service Area Total	09C-1811	2,674,929	162,145	162,407	587,595	133,746	53,498	133,746
12	Inyo Service Area - IMACA, Inc.								
	Inyo		178,700	10,832	10,850	39,255	8,935	3,574	8,935
	Mono		159,497	9,668	9,684	35,036	7,975	3,190	7,975
	Service Area Total	09C-1812	338,197	20,500	20,534	74,291	16,910	6,764	16,910
13	Kern Co. - CAP of Kern	09C-1813	2,740,633	166,128	166,396	602,027	137,032	54,813	137,032
14	Kings Co. - Kings Community Action Organization, Inc.	09C-1814	494,379	29,968	30,016	108,599	24,719	9,888	24,719
15	Lake Service Area - North Coast Energy Services								
	Lake		573,390	34,757	34,813	125,955	28,670	11,468	28,670
	Marin		333,733	20,230	20,262	73,310	16,687	6,675	16,687
	Mendocino		612,400	37,122	37,182	134,524	30,620	12,248	30,620
	Napa		229,807	13,930	13,953	50,481	11,490	4,566	11,490
	Solano		657,013	39,826	39,890	144,324	32,851	13,140	32,851
	Sonoma		794,898	48,184	48,262	174,613	39,745	15,898	39,745
	Yolo		632,069	38,314	38,376	138,845	31,603	12,641	31,603
	Service Area Total	09C-1815	3,833,310	232,363	232,738	842,052	191,666	76,666	191,666
16	Lassen Co. - Lassen Economic Development Corporation	09C-1816	244,686	14,832	14,856	53,750	12,234	4,894	12,234
	Los Angeles Co.								
17	Area A - Decision Pending	09C-1817	4,849,215	281,819	282,275	1,021,280	232,461	92,984	232,461
18	Area B - Maravilla*	09C-1818	5,156,396	312,560	313,067	1,132,692	257,820	103,128	257,820
19	Area C - PACE	09C-1819	3,512,859	212,937	213,282	771,660	176,643	70,257	176,643
20	Area D - Decision Pending		5,720,273	346,743	347,304	1,256,557	286,014	114,405	286,014
21	Mariposa Co. - Mariposa Co. Dept. of Human Services	09C-1823	145,303	8,808	8,822	31,918	7,265	2,906	7,265
22	Merced Service Area - Merced Co. CAA								
	Madera		662,392	40,152	40,217	145,506	33,120	13,248	33,120
	Merced		942,804	57,149	57,242	207,103	47,140	18,856	47,140
	Service Area Total	09C-1824	1,605,196	97,301	97,459	352,609	80,260	32,104	80,260
23	Modoc Co. - Redwood CAA	09C-1825	105,041	6,367	6,378	23,074	5,252	2,101	5,252
24	Nevada Co. - Nevada Co. Dept. of Housing & Community Services	09C-1826	485,805	29,448	29,495	106,716	24,290	9,716	24,290
25	Orange Co. - CAP of Orange Co.	09C-1827	2,997,522	181,699	181,993	658,458	149,876	59,950	149,876
26	Placer Co. - Project Go, Inc.	09C-1828	498,516	30,218	30,267	109,508	24,926	9,970	24,926
27	Plumas Service Area - Plumas Co. CDC								
	Plumas		169,434	10,270	10,287	37,219	8,472	3,389	8,472
	Sierra		25,069	1,520	1,522	5,507	1,253	501	1,253
	Service Area Total	09C-1829	194,503	11,790	11,809	42,726	9,725	3,890	9,725

State of California
Department of Community Services and Development
50% of FY 2009 ARRA Stimulus DOE Allocation Using Pura 3FF
Maximum Allowable Line Item Amounts

County/Service Area	Contract Number	Total Allocation	Allowable Admin 0%	Allowable T&TA 0%	Allowable H&S 25%	Allowable Outreach 5%	Allowable Intake 2%	Allowable Client Ed 0%
28 Riverside Co. - CAP of Riverside Co.	09C-1830	3,803,748	230,570	230,943	835,559	180,187	76,075	190,187
29 Sacramento Service Area - CRP, Inc.		3,263,118	197,799	198,119	716,800	163,156	65,262	163,156
Sacramento		318,268	19,292	19,323	69,913	15,913	6,365	15,913
Sutter		327,082	19,827	19,859	71,849	16,354	6,542	16,354
Yuba								
Service Area Total	09C-1831	3,908,468	236,918	237,301	858,562	195,423	78,169	195,423
30 San Bernardino Co. - CAP of San Bernardino Co.	09C-1832	4,473,529	271,170	271,608	982,688	223,678	89,471	223,678
31 San Diego Co. - Area B - MAAC	09C-1833	1,241,197	75,237	75,359	272,650	62,060	24,824	62,060
32 San Francisco Co. - EOC of San Francisco*	09C-1834	1,290,576	78,230	78,357	283,497	64,529	25,812	64,529
33 San Joaquin Co. - Dept. of Aging, Children's & Community Services	09C-1835	2,098,604	127,210	127,416	460,995	104,930	41,972	104,930
34 San Luis Obispo - EOC of San Luis Obispo Co.	09C-1836	563,173	34,138	34,193	123,711	28,159	11,263	28,159
35 San Mateo - CAA of San Mateo Co., Inc.*	09C-1837	898,120	54,441	54,529	197,288	44,906	17,962	44,906
36 Santa Barbara Co. - CAC of Santa Barbara Co.	09C-1838	876,362	53,122	53,208	192,508	43,818	17,527	43,818
Santa Clara County								
37 Northern Area - Decision Pending		1,978,242	119,914	120,108	434,555	98,912	39,565	98,912
38 Southern Area - Decision Pending		123,142	7,464	7,477	27,050	6,157	2,463	6,157
39 Santa Cruz Service Area - Central Coast Energy Services								
Monterey		1,062,636	64,413	64,517	233,427	53,132	21,253	53,132
San Benito		112,951	6,847	6,858	24,812	5,848	2,259	5,848
Santa Cruz		673,410	40,820	40,888	147,926	33,671	13,468	33,671
Service Area Total	09C-1841	1,848,997	112,080	112,261	406,165	92,451	36,980	92,451
40 Shasta/Tehama Service Area - SHHIP, Inc.								
Shasta		935,348	56,697	56,789	205,465	46,767	18,707	46,767
Tehama		386,360	23,420	23,458	84,871	19,318	7,727	19,318
Service Area Total	09C-1842	1,321,706	80,117	80,247	290,336	66,085	26,434	66,085
41 Siskiyou Co. - Great Northern Corporation	09C-1843	637,875	38,666	38,728	140,120	31,894	12,758	31,894
42 Stanislaus Co. - CVOC, Inc.	09C-1844	1,385,543	83,987	84,123	304,358	69,277	27,711	69,277
43 Tulare Co. - CSET, Inc.	09C-1845	2,047,686	124,124	124,324	449,810	102,384	40,954	102,384
44 Ventura Co. - Community Action of Ventura Co., Inc.	09C-1846	996,103	60,380	60,478	218,811	49,805	19,922	49,805
TOTALS		76,555,000	4,640,496	4,648,000	16,816,633	3,827,749	1,531,100	3,827,749

* Contract on hold pending outcome of enforcement action
Decision Pending = CSD seeking new contractor for service area

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

County/Service Area	A 100% Total Allocation	B Allowable Admin 5%	C Allowable T&TA 6%	D Allowable H&S (A-B-C)25%
Alameda Co.				
1 Area A - City of Berkeley	757,496	37,875	48,056	167,991
2 Area B - Spectrum Community Services, Inc.	3,900,107	195,005	247,424	864,420
3 Amador/Tuolumne Service Area - Amador-Tuolumne CAA				
Amador	251,099	12,555	15,930	55,654
Calaveras	435,089	21,754	27,602	96,433
Tuolumne	442,235	22,112	28,056	98,017
Service Area Total	1,128,423	56,421	71,588	268,001
Butte Co. - CAA of Butte County, Inc.	1,980,267	99,013	125,629	438,906
5 Colusa Service Area - Glenn Co. Human Resource Agency				
Colusa	181,461	9,073	11,512	40,219
Glenn	252,513	12,626	16,020	55,967
Trinity	177,010	8,851	11,230	39,232
Service Area Total	610,984	30,550	38,762	135,418
6 Contra Costa Co. - Contra Costa Employment & Human Services	3,379,410	168,971	214,391	749,012
7 Del Norte Co. - Del Norte Senior Center	359,723	17,986	22,821	79,729
8 El Dorado Service Area - El Dorado Co. Dept. of Human Services				
Alpine	39,219	1,961	2,488	8,693
El Dorado	1,479,624	73,981	93,888	327,944
Service Area Total	1,518,843	75,942	96,356	336,637
9 Fresno Co. - Fresno Co. EOC	8,218,077	410,904	521,311	1,454,119
10 Humboldt Co. - Redwood CAA	1,576,020	78,801	99,911	33,691
11 Imperial Service Area - Campesinos Unidos, Inc.				
Imperial	744,274	37,214	47,768	17,550
San Diego - Area A	34,917	1,746	2,182	793
Service Area Total	1,519,291	76,971	97,418	31,925
12 Inyo Service Area - IMACA, Inc.				
Inyo	34,917	1,746	2,182	793
Monterey	34,917	1,746	2,182	793
Service Area Total	69,834	3,492	4,364	1,586
13 Kern Co. - Kern Co. EOC	1,426,521	71,326	89,157	31,550
14 Kings Co. - Kings Co. EOC	1,426,521	71,326	89,157	31,550
15 Lake Se. - Lake Se. EOC	992,511	49,626	62,283	22,709
Lake	1,151,648	57,582	73,081	255,251
Mariposa	670,299	33,515	42,524	148,565
Mendocino	1,229,998	61,500	78,032	272,617
Napa	461,586	23,078	29,282	102,302
Solano	1,319,602	65,980	83,716	292,477
Sonoma	1,596,543	79,827	101,285	353,858
Yolo	1,269,503	63,475	80,538	281,373
Service Area Total	7,699,159	384,957	488,438	1,706,441
16 Lassen Co. - Lassen Economic Development Corporation	491,448	24,572	31,178	108,925

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

	County/Service Area	A				B				C				D			
		100% Total Allocation		50% of Total Allocation		Allowable Admin 5%		Allowable T&TA 6%		Allowable H&S (A-B-C)25%		Allowable T&TA 6%		Allowable H&S (A-B-C)25%		Allowable T&TA 6%	
Los Angeles Co.		9,337,892	466,895	592,400	2,069,849	466,895	592,400	2,069,849	466,895	592,400	2,069,849	466,895	592,400	2,069,849	466,895	592,400	2,069,849
17 Area A - CES		10,356,556	517,828	657,026	2,295,426	517,828	657,026	2,295,426	517,828	657,026	2,295,426	517,828	657,026	2,295,426	517,828	657,026	2,295,426
18 Area B - Maravilla		7,055,536	352,777	447,806	1,563,788	352,777	447,806	1,563,788	352,777	447,806	1,563,788	352,777	447,806	1,563,788	352,777	447,806	1,563,788
19 Area C - PACE																	
20 Area D (To be divided among CES, Maravilla & PACE)																	
CES (Interim)		3,699,811	184,981	234,705	819,981	184,981	234,705	819,981	184,981	234,705	819,981	184,981	234,705	819,981	184,981	234,705	819,981
Maravilla (Interim)		3,869,306	193,465	245,470	857,593	193,465	245,470	857,593	193,465	245,470	857,593	193,465	245,470	857,593	193,465	245,470	857,593
PACE (Interim)		3,920,183	196,009	248,698	868,869	196,009	248,698	868,869	196,009	248,698	868,869	196,009	248,698	868,869	196,009	248,698	868,869
Service Area Total		11,489,100	574,455	728,873	2,546,443	574,455	728,873	2,546,443	574,455	728,873	2,546,443	574,455	728,873	2,546,443	574,455	728,873	2,546,443
21 Mariposa Co. - Mariposa Co. Dept. of Human Services		291,840	14,592	18,514	64,684	14,592	18,514	64,684	14,592	18,514	64,684	14,592	18,514	64,684	14,592	18,514	64,684
22 Merced Service Area - Merced Co. CAA		1,330,406	66,520	84,402	294,871	66,520	84,402	294,871	66,520	84,402	294,871	66,520	84,402	294,871	66,520	84,402	294,871
Madera		1,893,611	94,681	120,131	419,700	94,681	120,131	419,700	94,681	120,131	419,700	94,681	120,131	419,700	94,681	120,131	419,700
Merced		3,224,017	161,201	204,533	714,571	161,201	204,533	714,571	161,201	204,533	714,571	161,201	204,533	714,571	161,201	204,533	714,571
Service Area Total		210,974	10,549	13,384	46,760	10,549	13,384	46,760	10,549	13,384	46,760	10,549	13,384	46,760	10,549	13,384	46,760
23 Modoc Co. - Redwood CAA		975,734	48,787	61,901	216,262	48,787	61,901	216,262	48,787	61,901	216,262	48,787	61,901	216,262	48,787	61,901	216,262
24 Nevada Co. - Nevada Co. Dept. of Housing & Community Services		6,020,487	301,024	381,942	1,334,380	301,024	381,942	1,334,380	301,024	381,942	1,334,380	301,024	381,942	1,334,380	301,024	381,942	1,334,380
25 Orange Co. - CAP of Orange Co.		1,001,284	50,063	63,521	221,920	50,063	63,521	221,920	50,063	63,521	221,920	50,063	63,521	221,920	50,063	63,521	221,920
26 Placer Co. - Project Go, Inc.		340,306	17,015	21,589	75,426	17,015	21,589	75,426	17,015	21,589	75,426	17,015	21,589	75,426	17,015	21,589	75,426
27 Plumas Service Area - Plumas Co. CDC		50,350	2,518	3,194	11,160	2,518	3,194	11,160	2,518	3,194	11,160	2,518	3,194	11,160	2,518	3,194	11,160
Plumas		390,656	19,533	24,783	86,585	19,533	24,783	86,585	19,533	24,783	86,585	19,533	24,783	86,585	19,533	24,783	86,585
Sierra		7,639,783	381,989	484,671	1,693,281	381,989	484,671	1,693,281	381,989	484,671	1,693,281	381,989	484,671	1,693,281	381,989	484,671	1,693,281
Service Area Total		6,553,933	327,697	415,784	1,452,613	327,697	415,784	1,452,613	327,697	415,784	1,452,613	327,697	415,784	1,452,613	327,697	415,784	1,452,613
28 Riverside Co. - CAP of Riverside Co.		639,238	31,962	40,554	141,881	31,962	40,554	141,881	31,962	40,554	141,881	31,962	40,554	141,881	31,962	40,554	141,881
29 Sacramento Service Area - CRP, Inc.		656,941	32,847	41,677	145,804	32,847	41,677	145,804	32,847	41,677	145,804	32,847	41,677	145,804	32,847	41,677	145,804
Sacramento		7,850,112	392,506	498,015	1,739,898	392,506	498,015	1,739,898	392,506	498,015	1,739,898	392,506	498,015	1,739,898	392,506	498,015	1,739,898
Sutter		8,985,030	449,252	570,014	1,991,441	449,252	570,014	1,991,441	449,252	570,014	1,991,441	449,252	570,014	1,991,441	449,252	570,014	1,991,441
Yuba		2,492,928	124,646	158,152	552,533	124,646	158,152	552,533	124,646	158,152	552,533	124,646	158,152	552,533	124,646	158,152	552,533
Service Area Total		2,592,106	129,605	164,444	574,514	129,605	164,444	574,514	129,605	164,444	574,514	129,605	164,444	574,514	129,605	164,444	574,514
30 San Bernardino Co. - CAP of San Bernardino Co.		4,215,022	210,751	267,403	934,217	210,751	267,403	934,217	210,751	267,403	934,217	210,751	267,403	934,217	210,751	267,403	934,217
31 San Diego Co. - Area B - MAAC		1,131,126	56,556	71,759	250,703	56,556	71,759	250,703	56,556	71,759	250,703	56,556	71,759	250,703	56,556	71,759	250,703
32 San Francisco Co. - EOC of San Francisco		1,803,864	90,193	114,438	399,808	90,193	114,438	399,808	90,193	114,438	399,808	90,193	114,438	399,808	90,193	114,438	399,808
33 San Joaquin Co. - Dept. of Aging, Children's & Community Services		1,760,163	88,008	111,665	390,123	88,008	111,665	390,123	88,008	111,665	390,123	88,008	111,665	390,123	88,008	111,665	390,123
34 San Luis Obispo - EOC of San Luis Obispo Co.		3,973,276	198,664	252,066	880,637	198,664	252,066	880,637	198,664	252,066	880,637	198,664	252,066	880,637	198,664	252,066	880,637
35 San Mateo - CAA of San Mateo Co., Inc.		247,328	12,366	15,691	54,818	12,366	15,691	54,818	12,366	15,691	54,818	12,366	15,691	54,818	12,366	15,691	54,818
36 Santa Barbara Co. - CAC of Santa Barbara Co.		2,134,291	106,715	135,400	473,044	106,715	135,400	473,044	106,715	135,400	473,044	106,715	135,400	473,044	106,715	135,400	473,044
Service Area Total		226,862	11,343	14,392	50,282	11,343	14,392	50,282	11,343	14,392	50,282	11,343	14,392	50,282	11,343	14,392	50,282
37 Santa Clara County		1,352,536	67,627	85,805	299,776	67,627	85,805	299,776	67,627	85,805	299,776	67,627	85,805	299,776	67,627	85,805	299,776
38 Northern Area - CAA of San Mateo Co., Inc. (Interim)		3,713,889	185,685	235,597	823,102	185,685	235,597	823,102	185,685	235,597	823,102	185,685	235,597	823,102	185,685	235,597	823,102
39 Southern Area - Central Coast Energy Services																	
Monterey																	
San Benito																	
Santa Cruz																	
Service Area Total																	

State of California
Department of Community Services and Development
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF
Administration, Training & Technical Assistance, and Health & Safety

County/Service Area	A				B				C				D			
	100% Total Allocation	50% Allocation	Admin 5%	Allowable T&TA 5%	50% Total Allocation	5% Admin	Allowable T&TA 5%	Allowable H&S (A-B-C)25%	50% Total Allocation	5% Admin	Allowable T&TA 5%	Allowable H&S (A-B-C)25%	50% Total Allocation	5% Admin	Allowable T&TA 5%	Allowable H&S (A-B-C)25%
40 Shasta/Tehama Service Area - SHHIP, Inc.	1,878,631	93,932	38,800	119,181	939,316	46,966	59,591	208,190	939,316	46,966	59,591	208,190	939,316	46,966	59,591	208,190
Shasta	775,999	38,800	49,230	171,992	388,000	19,400	24,615	85,996	388,000	19,400	24,615	85,996	388,000	19,400	24,615	85,996
Tehama	2,634,630	132,732	168,411	588,372	1,327,316	66,366	84,206	294,186	1,327,316	66,366	84,206	294,186	1,327,316	66,366	84,206	294,186
Service Area Total	1,281,164	64,058	81,278	283,957	640,582	32,029	40,639	141,979	640,582	32,029	40,639	141,979	640,582	32,029	40,639	141,979
41 Siskiyou Co. - Great Northern Corporation	2,782,846	139,142	176,545	616,790	1,391,423	69,571	88,272	308,395	1,391,423	69,571	88,272	308,395	1,391,423	69,571	88,272	308,395
42 Stanislaus Co. - CVOC, Inc.	4,112,752	205,638	260,915	911,550	2,056,376	102,819	130,457	455,775	2,056,376	102,819	130,457	455,775	2,056,376	102,819	130,457	455,775
43 Tulare Co. - CSET, Inc.	2,000,661	100,033	126,923	443,426	1,000,331	50,017	63,461	221,713	1,000,331	50,017	63,461	221,713	1,000,331	50,017	63,461	221,713
44 Ventura Co. - Community Action of Ventura Co., Inc.																
TOTALS	153,759,804	7,687,990	9,754,588	34,079,307	76,879,902	3,843,999	4,877,294	17,039,652	76,879,902	3,843,999	4,877,294	17,039,652	76,879,902	3,843,999	4,877,294	17,039,652

DOE ARRA Amended Local Plan – Addendum 1 Cover Page

Due Date No later than 10 working days after the approval of the Davis-Bacon Plan

Email to Your field representative

Contact for Questions

Agency Name	Central Valley Opportunity Center
Contact Person	Jean Warren
Title	Program Manager
Phone Number	(209) 357-0062 Ext. 133
Email	jwarren@cvoc.org

CSD Approval

Approved by	
Approval Date	

DOE ARRA Amended Local Plan – Addendum 1

Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

0

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

DOE ARRA LOCAL PLAN - ADDENDUM II

RAMP UP SCHEDULE Agency: Central Valley Opportunity Center		2009			2010				2011				2012								
		1		2	3		4	5	6		7	8	9	10	11						
		7/1 - 9/30	10/1 - 12/31	1/1 - 3/31 see note	4/1 - 6/30	7/1 - 9/30 see note	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31					
Unit Production by County	Total	835	0	0	0	80	120	120	120	105	105	105	105	105	95	95	95	95	95	95	95
Stanislaus		0																			
		0																			
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EXHIBIT B
(Standard Agreement)

RAMP UP SCHEDULE		2009			2010			2011			2012		
Agency: Central Valley Opportunity Center		1	2	3	4	5	6	7	8	9	10	11	12
Total		7	0	0	7	0	0	0	0	0	0	0	0
Job Creation - Subcontractors	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	1/1 - 3/31
Basic Weatherization	0												
Specialty	5	0	0	5	0	0	0	0	0	0	0	0	0
Other -	0	0	0	0	0	0	0	0	0	0	0	0	0
Other -	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	5	0	0	5	0	0	0	0	0	0	0	0	0
Vehicle & Equipment Purchases	Total	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	4/1 - 6/30	7/1 - 9/30	10/1 - 12/31	1/1 - 3/31	1/1 - 3/31
Vehicles	1	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Equipment - Diagnostic	3	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Equipment -	0												
Equipment -	0												
Equipment -	0												
Total	4	0	1	1	0	0	0	0	0	0	0	0	0

Comments:

*CVOC plans to complete the project by 12/31/2011.

Instructions

- These schedules replace all previous ones submitted as part of the DOE ARRA Local Plan.
- CSD will be reviewing the aggregate totals on a statewide basis to determine if the State will attain the 30% of estimated completed dwellings by 9/30/10.
- If agency can not forecast any activity in the 3rd quarter (Jan - Mar 2010), specific reasons must be given in the comments section above. Please bear in mind that DOE and the administration have expressed that they want states to spend out as quickly as possible and that each agency should put their best estimate forward.
- Base estimates for unit production on current DOE measures, reimbursement rates and historical data.
- The formulas for calculating the average cost per unit and the health and safety measure maximum are included in this addendum.

Expenditures by County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

Unit Production By County -

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

Job Creations - Agency -

- Enter the number of employees by category that you estimate will be hired each quarter.

EXHIBIT B
(Standard Agreement)

RAMP UP SCHEDULE

Agency: Central Valley Opportunity Center

- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.
- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

Vehicle & Equipment Purchases over \$5,000 per Unit

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.



FIELD STAFF TRAINING LOG

Agency Name:	Central Valley Opportunity Center				Subcontractor Name:						
Employee Name	Hire Date	Training Date	Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?	
Field Supervision		Training Date									
		Provider									
		Training Date									
		Provider									
Assessors / Inspectors		Training Date	12/14/02	12/18/09	12/10/09	12/10/09	08/26/09	08/26/09	08/26/09	X	
	10/04/99	Provider	STC	STC	STC	STC	Other	Other	Other		
		Training Date	10/23/09	12/04/09	12/10/09	12/10/09	08/26/09	08/26/09	08/26/09	X	
	Rafael Reyna	Provider	STC	STC	STC	STC	Other	Other	Other		
		Training Date									
		Provider									
		Training Date									
		Provider									
Crew Leaders (Journeyman)		Training Date	10/23/09	01/27/04	01/27/04	07/17/06	08/26/09	08/26/09	08/26/09	X	
	06/01/01	Provider	STC	STC	STC	STC	Other	Other	Other		
		Training Date	10/03/03	11/21/07	11/02/08	11/21/08	08/26/09	08/26/09	08/26/09	X	
	Robert Avalos	Provider	STC	STC	STC	STC	Other	Other	Other		
		Training Date									
		Provider									
		Training Date									
		Provider									
		Training Date									
		Provider									
		Training Date									
		Provider									
Crew Members (Apprentices)		Training Date									
		Provider									
		Training Date									
		Provider									

Employee Name	Hire Date	Training Date	Basic Wx	CAS	Blower Door	Duct Blaster	Environ Hazard	Lead-Safe Wx	HUD Lead-Safe Wx	Performs Unit Assessments?
Austin Aaron	03/31/07	Training Date Provider	02/15/08 STC	11/09/07 STC	11/09/07 STC	11/09/07 STC	08/26/09 Other	08/26/09 Other	08/26/09 Other	X
Jeremy Kamps	02/05/09	Training Date Provider	07/10/09 STC	07/23/09 STC	07/30/09 STC	07/30/09 STC	08/26/09 Other	08/26/09 Other	08/26/09 Other	X
Robert Dawal	02/05/09	Training Date Provider	06/05/09 STC	07/23/09 STC	07/30/09 STC	07/30/09 STC	08/26/09 Other	08/26/09 Other	08/26/09 Other	X
		Training Date Provider								
		Training Date Provider								
		Training Date Provider								
		Training Date Provider								

Instructions

Complete this form for your agency and include all current weatherization and HCS employees who work on CSD programs.
 Complete a separate form for each subcontractor who currently performs basic weatherization services for your agency. Do not complete a form for subcontractors who are CSD service providers.

Categorize employees by their primary job function. Count each part-time employee as one.

Provider key -

- Please use one of the following choices when entering a provider.

Use	For
STC	PG&E Energy Training Center in Stockton
SB	San Bernardino Energy Training Center
In-house	Provided at the agency by another agency employee
Onsite	Onsite training provided by RHA
Other	Any other type of provider not listed

Performs Unit Assessments? -

- Place an X by any employee who performs assessments you consider to be the primary assessment of the dwelling.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotected Sheet.

DIAGNOSTIC EQUIPMENT LOG

CENTRAL VALLEY OPPORTUNITY CENTER

Agency:

Subcontractor:

Make / Model	Probe Extension Present?	Analyzer Acquisition Date	Analyzer General Condition	Date Analyzer Last Sent to Manufacturer?		
CO Analyzers						
Bacharach Fyrite Pro 105/#24-8202	Yes	Unknown	Good	05/14/07		
Bacharach Fyrite Pro 105/#24-8202	Yes	Unknown	Good	05/17/07		
Bacharach Fyrite Pro 105/#24-8202	Yes	10/30/01	Good	05/17/07		
Bacharach Fyrite Pro 105/#24-8202	Yes	10/30/01	Good	05/17/07		
Bacharach Fyrite Pro 105/#24-8202	Yes	04/14/09	New			
Bacharach Fyrite Pro 105/#24-8202	Yes	04/14/09	New			
How many additional CO analyzers will you be purchasing for ARRA?						
1						
Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Blower Door (excluding gauge)	General Condition of Blower/Frame/Panel/Controller	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer?
Blower Doors						
Minneapolis Model #3	Unknown	Good	DG 700	Unknown	Good	Unknown
Minneapolis Model #3	10/01/01	Good	DG 700	10/01/01	Good	Unknown
Minneapolis Model #3	10/01/01	Good	DG 700	10/01/01	Good	Unknown
Minneapolis Model #3	04/24/09	New	DG 700	04/24/09	New	
Minneapolis Model #3	04/24/09	New	DG 700	04/24/09	New	

How many additional blower doors will you be purchasing for ARRA? 1

Blower Make / Model Number / Color	Acquisition Date (or date updated whichever is later) of Duct Blaster (excluding gauge)	General Condition of Duct Blaster (excluding gauge)	Gauge Make / Model / Type	Acquisition Date of Gauge	General Condition of Gauge	Date Gauge Last Sent to Manufacturer?
Duct Blasters						
Minneapolis Series B Systems	10/01/07	Good	DG700	10/01/07	Good	NA
Minneapolis Series B Systems	10/01/07	Good	DG700	10/01/07	Good	NA
Minneapolis Series B Systems	07/01/06	Good	DG700	10/01/07	Good	NA
Minneapolis Series B Systems	04/24/09	New	DG700	04/24/09	New	N/A
Minneapolis Series B Systems	04/24/09	New	DG700	04/24/09	New	N/A
How many additional Duct Blasters will you be purchasing for ARRA?					1	

Instructions

Complete this form for your agency including all equipment you have whether or not you are currently using it in the field.

Complete a separate form for each subcontractor who performs basic weatherization services for your agency. This does not include subcontractors who are CSD service providers.

Acquisition Dates -

- If you do not have the acquisition date, please provide an approximate year that you purchased the equipment.

CO Analyzers -

- Last Calibration by Whom? - If the equipment was calibrated by an employee in-house using a kit, enter "In-House". If it was sent out to the manufacturer for calibration, enter "Manuf".

- Date Last Sent to Manufacturer - Enter the date that the equipment was last sent to the manufacturer for calibration, repair or any other reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Blower Doors & Duct Blasters -

- Date Gauge Last Sent to Manufacturer? - Enter the date that the gauge was last sent to the manufacture for any reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

Future Purchases -

- Be certain to answer this question after each type of equipment. This will help CSD in negotiating some bulk purchase rates.

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.